

WORKPLACE FLU VACCINATION BOOKING FORM

On-site flu vaccinations are available from late March - June 2019



Company Details		New client — How did you hear about us? <input type="text"/>	
Company:		Contact Person:	
Phone:	Email:		

Flu Vaccinations	Estimated Number Required: <input type="text"/>	Our administrator will work with you leading up to the onsite vaccination day to ensure numbers are representative of requirements.
Days of week available: MON TUE WED THU FRI ANY	Preferred time of day:	
Site Address for Vaccinating:	Site Instructions: (Parking, site sign in etc)	

Flu Vouchers	Estimated Number Required: <input type="text"/>
Courier address for Vouchers:	Names for Vouchers:

Booking Comments

FIRST AID — A First Aider must be on-site and available during time of vaccinations.		<i>*Please note:</i> Should a First Aider not be available, TriEx can provide first aid support for an additional charge.
We have a First Aider available: YES NO	We require TriEx* to provide a First Aider: YES NO	
Your First Aider's Name:		

Please supply us with a copy of your First Aider's current first aid certificate when returning your booking form.

All individuals receiving the flu vaccination are required to remain on-site and within view of the first aider for 20 minutes following vaccination.

PAYMENT DETAILS		
Invoice	VISA/Mastercard	Purchase Order:

New Clients: Please download and complete our credit application form at www.triex.co.nz/contact/credit-application to return with this form.

TERMS & CONDITIONS — I agree to the following Terms & Conditions		
» Payment of invoice is due 20th of the month following date of invoice unless otherwise notified.	» Cancellation of less than five working days may incur a part charge.	
» A minimum charge per visit/per site will apply. Issuing of vouchers is not included in the minimum charge.	» Notification of any variation to the above vaccination numbers must be confirmed at least 2 days prior to vaccination date.	
Name:	Position:	Date:

PLEASE EMAIL YOUR COMPLETED BOOKING FORM TO: flu@triex.co.nz